



# Wards 2 and 3 Neighborhood Planning Assembly

Thursday, January 12, 2023, 6:30-8:30pm

HYBRID MEETING! In person at ONE Community Center, 20 Allen St.

and virtually at <https://us02web.zoom.us/j/85860854764>

COMMUNITY DINNER: 5:30-6:30pm | Lucky New Year's stew + sides + dessert (vegetarian)

Music by Laura Markowitz & Ana Ruesnik

**Moderator:** Mollie Flanigan

**Notetaker:** Shelby Glass

## 6:30 pm Announcements | 10 min

- Introduction of Steering Committee members
- New Steering Committee members welcome! If interested, email [wards2and3npa@googlegroups.com](mailto:wards2and3npa@googlegroups.com)
- Agenda suggestions / Request time slot via [CEDO's submission form](#)
- Next meeting: Thursday, February 12
- Recordings can be found on [youtube](#) or [CCTV's website](#)
- More info about this NPA: [CEDO's website](#), [our website](#), or Instagram (@wards2.3npa)
- NPA Community Input Survey: Please fill out this survey to share your thoughts on the role of the Ward 2&3 NPA: <https://forms.gle/9QDyEhx7kY8uZzxU7>

## 6:40 pm Public Forum | 10 min (2 minutes max per person)

Please say your name and ward, and follow the NPA ground rules (see next page).

## 6:50 pm Group discussion! What we want to see in NPA meetings | 15 min

Prompts will be at tables during dinner to get conversation going. We'll go over answers from each table together.

## 7:05 pm Discuss and vote on a resolution to name the Shelburne Street Roundabout after Tony Redington | 10 min

*See resolution text on the next page.*

## 7:15 pm Announcement of a Ward 2 representative to the CDBG Advisory Board | 5 min

Tara Barlik | [CDBG](#) = Community Development Block Grant

## 7:20 pm Learn about and discuss ballot questions | 60 min

Town Meeting Day is on Tuesday, March 7, 2023. You should receive your ballot by February 15. The ballot questions will be:

- |                              |                         |                  |
|------------------------------|-------------------------|------------------|
| 1) All legal resident voting | 2) Ranked choice voting | 3) Redistricting |
| 4) Police oversight board    | 5) "Proposition Zero"   | 6) School budget |

## 8:20 pm Updates from state reps and state senators | 10 min

## 8:30 pm Adjourn

## NPA Visioning Prompts

Please think about these, discuss at your table, and have one person write down the table's answers. We'll discuss answers as an entire group for 15 minutes starting around 6:50pm.

(1) What are the most important parts of NPA meetings to you? Would you like to see any of these have more time allotted to them?

- City councilors, school board, and state reps:
  - Updates from them versus Q&A with them
- Presentations:
  - Hearing/watching them versus Q&A
- Public forum
- Other (what?)

(2) How often should we invite the mayor to the NPA?

(3) Do you want to hear more regular updates from city departments and/or commissions? Any in particular?

(4) What issues/topics would you like to learn more about? Would you rather have that be from a presentation or a question-and-answer/discussion session?

(5) Do you have any other feedback on how we can improve NPA meetings?

## **Proposed resolutions**

**To be voted on at the Wards 2&3 NPA meeting on January 12, 2023**

### **To name the new Shelburne Street roundabout after Tony Redington**

Community advocate, former transportation planner, and former NPA Steering Committee member Tony Redington passed away this summer. In recognition of Tony's decades of tireless advocacy on behalf of pedestrian and bicycle safety; his commitment to transportation equity; and his vocal support of roundabouts, the Wards 2 & 3 Neighborhood Planning Assembly hereby requests that the Shelburne Street Roundabout be officially designated the "Tony Redington Roundabout."

### **To re-establish the teen youth center formerly known as 242 Main St located in the lower level of Memorial Auditorium**

WHEREAS the residents of Burlington have identified support for the performing arts and youth programming as two of the top six priorities for a restored Memorial Auditorium;

WHEREAS the City of Burlington put forth a request for proposals for Memorial Auditorium and a local non-profit, Big Heavy World, has proposed the reinstatement of youth music and youth led programming in response to resident priorities and the City's request;

WHEREAS the proposal from Big Heavy World is compatible with other proposals and can be incorporated into future proposals and programming proposed by other developers;

BE IT RESOLVED that the Wards 2&3 Neighborhood Planning Assembly (NPA) supports the proposal from Big Heavy World to re-establish the teen youth center formerly known as 242 Main St located in the lower level of Memorial Auditorium.



February 06, 2023

**Regular City Council Meeting - Monday, February 6, 2023, 5:30 pm, Contois Auditorium OR REMOTELY via ZOOM**

## 1. Agenda

### 1.01 Motion to amend/adopt agenda

**Type:** Action, Procedural

**Recommended Action:** motion to amend/adopt agenda

## 2. Communications re Trudo et al. Litigation and BPD personnel/contractual matters/labor relations agreements (verbal) \*\*expected executive sessions\*\*

### 2.01 Communication: Assistant City Attorney Jared Pellerin and Attorney Tom Simon, re Trudo et al. Litigation \*5:30 pm - 6:15 pm\*

**Type:** Action, Communication, Discussion, Information, Procedural

**Recommended Action:** Motion 1: Move that the Council find that premature general public knowledge of legal advice and information concerning the details of pending litigation, Trudo et al. v. City of Burlington et al., to which the City is a party or has a stated interest would clearly place the City at a substantial disadvantage; Motion 2: Based upon that finding, move that the Council go into executive session to receive confidential attorney-client communications, 1 VSA 313(a)(1)(F), in a pending civil litigation matter, 1 VSA 313(a)(1)(E).

### 2.02 Communication: Assistant City Attorney Jared Pellerin and Attorney John Maitland, re BPD personnel/contractual matters/labor relations agreement (verbal) \*6:30 pm - 7:15 pm\*

**Type:** Action, Communication, Discussion, Information, Procedural

**Recommended Action:** Motion 1: Move that the Council find that premature general public knowledge of information concerning BPD personnel/contractual matters/labor relations agreements would clearly place the City at a substantial disadvantage because the discussion will involve sensitive personal and/or confidential information and the Council must receive confidential attorney-client communications regarding the matter; Motion 2: Based upon that finding, move that the Council go into executive session to receive confidential communications regarding BPD personnel/contractual matters/labor relations agreements in the form of an attorney-client communication under the provisions of 1 VSA 313(a)(1)(B) and (F).

## 3. Public Forum: Time Certain: 7:30 pm \*\*See item for signup instructions\*\*

### 3.01 Verbal Comments

**Type:** Action, Information, Procedural

To participate in Public Forum in person sign up at the meeting. To participate in Public Forum via ZOOM sign up here: <https://www.burlingtonvt.gov/citycouncil/publicforum> Do not sign up in person and via Zoom - select one only

## 4. Climate Emergency Reports (5 - 10 mins.)

### 4.01 Climate Emergency Reports

**Type:** Information

## 5. Consent Agenda



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**5.01 Motion to adopt the consent agenda and take the actions indicated**


**Type:** Action (Consent), Procedural

**Recommended Action:** motion to adopt the consent agenda and take the actions indicated

**5.02 Communication: CT Office, re: Accountability List**

**Type:** Action (Consent), Communication, Information


**Recommended Action:** waive the reading, accept the communication and place it on file

 Accountability List for 020623 CC LO.xlsx

**5.03 Communication: CT Office, re: December 5, 2022 Full Board of Abatement of Taxes Meeting Minutes, Draft**

**Type:** Action (Consent), Communication, Information, Minutes


**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Full Board of Abatement of Taxes Meeting - Monday, December 5, 2022, Contois Auditorium

**5.04 Communication: CT Office, re: December 5, 2022 Board of Civil Authority Meeting Minutes, Draft**

**Type:** Action (Consent), Communication, Information, Minutes


**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Board of Civil Authority Meeting - Monday, December 5, 2022, Contois Auditorium

**5.05 Communication: CT Office, re: December 5, 2022 Regular City Council Meeting Minutes, Draft**

**Type:** Action (Consent), Communication, Information, Minutes


**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, December 5, 2022, 5:30 pm, Contois Auditorium

**5.06 Communication: CT Office, re: December 12, 2022 Local Cannabis Control Commission Meeting Minutes, Draft**

**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Local Cannabis Control Commission Meeting - Monday, December 12, 2022, Contois Auditorium



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**5.07 Communication: CT Office, re: December 12, 2022 City Council With Mayor Presiding Meeting Minutes, Draft**

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**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting


 View Minutes from City Council With Mayor Presiding Meeting - Monday, December 12, 2022, Contois Auditorium

**5.08 Communication: CT Office, re: December 12, 2022 Board of Civil Authority Meeting Minutes, Draft**

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**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting


 View Minutes from Board of Civil Authority Meeting - Monday, December 12, 2022, Contois Auditorium

**5.09 Communication: CT Office, re: December 12, 2022 Regular City Council Meeting Minutes, Draft**

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**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, December 12, 2022, 6:00 pm, Contois Auditorium

**5.10 Communication: CT Office, re: January 9, 2023 Local Control Commission Meeting Minutes, Draft**

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**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting


 View Minutes from Local Control Commission Meeting - Monday, January 9, 2023, Contois Auditorium

**5.11 Communication: CT Office, re: January 9, 2023 Regular City Council Meeting Minutes, Draft**

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**Type:** Action (Consent), Communication, Information, Minutes

**Recommended Action:** waive the reading, accept the communication, place it on file and adopt the minutes as received at the January 23, 2023 Regular City Council Meeting

 View Minutes from Regular City Council Meeting - Monday, January 9, 2023, 5:30 pm, Contois Auditorium



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5.12 Reclassification of Payroll Administrator I to Payroll Administrator II - HR/CT

Type: Action (Consent)

Recommended Action: to approve the reclassification and retitling of the Payroll Administrator I, a Regular, Full-Time, NonExempt, AFSCME, Grade 15, role in the Payroll office to a Payroll Administrator II, a Regular, FullTime, Non-Exempt, AFSCME, Grade 17

ReclassificationPayrollI (2).pdf

BOF CC Checklist - 130final.docx

5.13 Reorganization: Move of Payroll Services from CT Office to HR - CT/HR

Type: Action (Consent)

Recommended Action: Move to approve and authorize the reorganization of the City of Burlington Payroll Services from being an entity of the Clerk/Treasurer s Office with a direct report to the City s Director of Financial Operations, to being an entity of the City s Human Resources Department with a direct report to the Human Resources Director, by amending the job descriptions of the following positions as necessary to reflect such change and at the discretion of the Human Resources Director: Payroll and Compliance Manager, Non-Union, Grade 21 Senior Payroll & Retirement Administrator, AFSCME, Grade 18 Payroll Administrator II, AFSCME, Grade 17 Payroll Administrator I, AFSCME, Grade 15

Payroll Transition Memo and Motion Final.pdf

5.14 CEDO, Community Justice Center - Reclassification of Limited Service Position, Youth and Family Restorative Liaison - CEDO - CJC

Type: Action (Consent)

Recommended Action: move to approve the reclassification of the Youth and Family Restorative Liaison, a Limited Service, full-time, Non-Exempt, Non-Union, Grade 15 position to a Limited Service, full-time, Non-Exempt, Non-Union, Grade 16 position, retroactive to Oct. 1, 2022

Memo to reclassify Youth and Family Liaison\_January 2023.docx

Checklist for VL reclass\_Jan 2023.docx

Youth and Family Restorative Liaison reclass.doc

Youth and Family Restorative Liaison.doc

5.15 Reclassifications and Retitling Requests - Police/HR

Type: Action (Consent)

Recommended Action: To accept the Board of Finance recommendation and approve the following: The elimination of one vacant Community Service Officer, a Regular, Full-time, NonExempt, AFSCME, Grade 15 position and create a Community Service Manager, a Regular, Full-time, Exempt, Non-Union, Grade 18, position. The reclassification of the Criminal Identification Technician, a Regular, Full-time, NonExempt, AFSCME, Grade 15 position to Criminal Identification Technician, a Regular, Full-time, Non- Exempt, AFSCME, Grade 18 position. The reclassification and retitling of the Executive Assistant to the Officer in Charge, a Regular, Full-time, Exempt, Non-union, Grade 15 position to Uniform Bureau Support & Administrative Coordinator, a Regular, Full-time, Exempt, Non-Union, Grade 16, position.

BoF packet - reclassifications 01.26.23.pdf



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5.16 Red Stone Cottage Restoration Contract Amendment - BPRW

Type: Action (Consent)

Recommended Action: to approve and authorize Cindi Wight, Director of Parks & Recreation, to amend the contract with Farrington Construction for restoration services to Redstone Cottage to increase the maximum limiting amount by an additional \$55,109, for a price not to exceed \$694,520 and an additional project contingency of \$5,511, for a total authorized expenditure not to exceed \$729,948, and to execute any related documents needed to carry out the project, subject to the review of the City Attorney's Office

BOF CC Checklist\_Red Stone Cottage.docx

20230130 Red Stone Cottage\_BOF Memo\_Final.pdf

5.17 Communication re Ward 2/3 NPA Resolution to Name the New Shelburne Street Roundabout After Tony Redington and Ward 2/3 NPA Resolution in Support of Big Heavy World Teen Center Proposal for Memorial Auditorium

Type: Action (Consent), Communication

Recommended Action: waive the reading and refer the communication to the TEUC and CDNR Committees, respectively, for further review and engagement

Wards 2-3 NPA Resolutions.docx

5.18 Assessor's office final grand list reports - City Assessor

Type: Action (Consent), Communication

Recommended Action: waive the reading and place the communication on file

Final FY2023 GL 411 427 ErrorOmissions,all Tif Reports.pdf

5.19 FY 2022 City of Burlington TIF District Reports to the Vermont Economic Progress Council (VEPC) - Richard Haesler and John Vickery

Type: Action (Consent), Information

Recommended Action: waive the reading and place it on file

Certification Memo - Annual VEPC Reports - Haesler & Vickery 020123.pdf

BurlingtonDowntown.FY2022AnnualReport\_Final\_2.1.2023.xlsx

BurlingtonWaterfront.FY2022AnnualReport.02.01.xlsx

Certification Form - Downtown TIF - FY 22.pdf

Certification Form - Waterfront TIF - FY 22.pdf

DWTN\_FY22\_RC\_Consultants\_1-31-2023.pdf

FY22\_WTF-RC\_ProfCons\_Breakdown\_1-31-2023.pdf



The following Resolutions were adopted by unanimous consent at the Wards 2/3 Neighborhood Planning Assembly held on Thursday, January 12<sup>th</sup>, 2023:

**Ward 2/3 NPA Resolution to Name the New Shelburne Street Roundabout After Tony Redington:**

Community advocate, former transportation planner, and former NPA Steering Committee member Tony Redington passed away this summer. In recognition of Tony's decades of tireless advocacy on behalf of pedestrian and bicycle safety; his commitment to transportation equity; and his vocal support of roundabouts, the Wards 2 & 3 Neighborhood Planning Assembly hereby requests that the Shelburne Street Roundabout be officially designated the "Tony Redington Roundabout."

**Ward 2/3 NPA Resolution in Support of Big Heavy World Teen Center Proposal for Memorial Auditorium:**

WHEREAS the residents of Burlington have identified support for the performing arts and youth programming as two of the top six priorities for a restored Memorial Auditorium;

WHEREAS the City of Burlington put forth a request for proposals for Memorial Auditorium and a local non-profit, Big Heavy World, has proposed the reinstatement of youth music and youth led programming in response to resident priorities and the City's request;

WHEREAS the proposal from Big Heavy World is compatible with other proposals and can be incorporated into future proposals and programming proposed by other developers;

BE IT RESOLVED that the Wards 2/3 Neighborhood Planning Assembly (NPA) supports the proposal from Big Heavy World to re-establish the teen youth center formerly known as 242 Main St located in lower level of Memorial Auditorium.



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5.20 FIO Documents

Type: Action (Consent), Communication, Information

Recommended Action: for information only

FIO Documents.pdf

5.21 Resolution: Authorization For The Sale Of 118 N Champlain Street By The Burlington Board Of School Commissioners (Councilor Paul)

Type: Action (Consent), Resolution

Recommended Action: waive the reading and adopt the resolution

Resolution re Authorization for Sale of 118 N. Champlain 2-2-23.pdf

Signed CC Resolution Authorization For The Sale Of 118 North Champlain Street By The Burlington Board Of School Commissioners.pdf

6. Deliberative Agenda

6.01 Tobacco License Application (2023-2024): Pearl Street Pipe and Beverage, 240 Pearl Street

Type: Action

Recommended Action: approve the 2023-2024 Tobacco License Application for Pearl Street Pipe and Beverage, 240 Pearl Street

Tobacco License Application Pearl Street Pipe and Beverage.pdf

6.02 Tobacco Substitute Endorsement Application (2023-2024): Kampus Kitchen, 273 Colchester Avenue

Type: Action

Recommended Action: approve the 2023-2024 Tobacco Substitute Endorsement Application for Kampus Kitchen, 273 Colchester Avenue

Tobacco Substitute Endorsement Kampus Kitchen 273 Colchester Avenue.pdf

6.03 Tobacco License Application and Tobacco Substitute Endorsement Application (2023-2024): Grass Queen, 71 South Union Street

Type: Action

Recommended Action: approve the 2023-2024 Tobacco License Application and Tobacco Substitute Endorsement Application for Grass Queen, 71 South Union Street

Tobacco License Application and Tobacco Substitute Endorsement Grass Queen, 71 South Union Street.pdf



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6.04 Tobacco License Application and Tobacco Substitute Endorsement Application (2023-2024): Artisan Vapor Company, 16-18 Pearl Street

Type: Action

Recommended Action: approve the 2023-2024 Tobacco License Application and Tobacco Substitute Endorsement Application for Artisan Vapor Company, 16-18 Pearl Street

Tobacco License Application and Tobacco Substitute Endorsement Artisan Vapor Company, 16 - 18 Pearl Street.pdf

6.05 Ordinance: Comprehensive Development Ordinance ZA-23-01 South End Innovation District Overlay (Office of Planning, Planning Commission)(1st reading) (20 mins.)

Type: Action, Ordinance - First Reading

Recommended Action: consider this first reading and refer it to the Ordinance Committee

\*\*note presentation slides for this agenda item per Charles Dillard, posted on Tuesday, February 7, 2023, at 11:52 am, LO\*\*

ZA-23-01 SEID Appendix A Amendments For CC 2-2-23.pdf

20230120\_ZA-23-01\_Memo\_CC.pdf

SEID\_CCPresentation\_20230206.pdf

ZA-23-01 SEID Amendment CC 1st read 2-2-23.pdf

PC Letter to CC ZA-23-01.pdf

6.06 Resolution: Supporting More Public Input On Police Oversight And Accountability Upon Defeat Of The Ballot Initiative On A Community Control Board (Councilors Traverse, Barlow, Brandt, Carpenter, Paul, Shannon) (30 mins.)

Type: Action, Resolution

Recommended Action: waive the reading and adopt the resolution

\*\*note written communication from Mayor Miro Weinberger (per COS Redell) posted on Monday, February 6, 2023, at 4:03 pm, LO\*\*

Resolution - Traverse SUPPORTING MORE PUBLIC INPUT ON POLICE OVERSIGHT AND ACCOUNTABILITY UPON DEFEAT OF BALLOT INITIATIVE ON COMMUNITY CONTROL BOARD - FINAL.pdf

Signed CC Resolution Supporting More Public Input On Police Oversight And Accountability Upon Defeat Of The Ballot Initiative On A Community Control Board.pdf

2-2-23 Police Control Board Proposed Charter Change.pdf

7. Committee Reports (up to 15 mins.)



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### **7.01 Verbal Reports**

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**Type:** Information, Procedural

## **8. City Council - General Affairs (up to 15 mins.)**

### **8.01 Verbal Reports**

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**Type:** Information, Procedural

## **9. City Council President - Council Updates (up to 5 mins.)**

### **9.01 Verbal Reports**

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**Type:** Information, Procedural

## **10. Mayor - General Affairs (up to 10 mins.)**

### **10.01 Verbal Reports**

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**Type:** Information, Procedural

## **11. Adjournment**

### **11.01 Motion to adjourn**

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**Type:** Action, Procedural

**Recommended Action:** motion to adjourn

## **12. Informational and Non-Discrimination Statements**



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**12.01 This agenda is available in alternative formats upon request. For more information on access, call Lori Olberg, Licensing, Voting and Records Coordinator (865-7136)(TTY 865-7142). Persons with disabilities, who require assistance or special arrangements to participate are encouraged to contact 865-7000 (voice) or 865-7142 (TTY) at least 72 hours in advance so that proper arrangements can be made. This meeting will also air on Town Meeting TV the Wednesday after the meeting starting at 8:00 pm and repeating at 1:00 am and 7:00 am the following day. The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status, crime victim status or genetic information.**

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**Type:** Information